



# BizLeap HR

**DEDICATED SUPPORT**

HR, Payroll and Attendance Management

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# Bizleap HR

## CORE HR

- Employee Self Service
- Organization Chart, Report To/Report By and Visual Browsing
- Employee Management Workflow (Applicant, Probation, Permanent, Resignation, Termination, Transfer, Salary Adjustment, Leave, Promotion, Demotion, Training, Exit Interview and Disciplinary Action)
- Department Management
- Job and Position Management
- User Management
- Reporting (Manpower, Turnover and All Employees' Management Activities)
- Search and Export
- Fingerprint & Attendance Management
- Shift Management
- Shift Policies Management (Late Arrival, Early Departure and Benefit Enforcement Policies)
- Benefit Management (Allowances)
- Authorization (Key Roles - User, Manager and Administrator)
- Auditing of Users' Activities
- Cloud-based Hosting

**First 100 Employees - 3,000,000 kyats**

*Additional Employees - 10% per 100*

### DEDICATED SUPPORT

- FREE - Initial setup
- FREE - Training
- FREE - One Year Free Support

## +ADVANCED HR

- Payroll Management
- Payslip and Tax Forms
- Custom Benefits Imports
- Attendance and Benefits Deduction Calculation
- Complete Employee Management Workflow (Assignment, Claims and Loan)
- Complete Reporting (Of All Allowed Tasks)
- Complete Authorization (Location Based Permission)
- Mobile Application and Accessibility

**First 100 Employees - 4,000,000 kyats**

*Additional Employees - 10% per 100*

